

Fond du Lac Tribal and Community College

Licensed Practical Nurse to Associate Degree of Nursing Program

Application Timelines and Process

The following is the application process for the Fond du Lac Tribal and Community College Licensed Practical Nurse to Associate Degree of Nursing Program. Please make special note of any dates listed for future reference.

1. **Application deadline is 2:00 p.m. on Friday, October 6, 2017.** All applications will be time stamped and any received after the indicated time will not be considered for admission.
2. All applicants will be required to take the **Kaplan Admissions exam** at no cost to them in FDLTCC room 227. Applicants have the option of choosing one out of three dates to take this exam:
 - a. **Thursday, October 19, 2017 from 9:00 a.m. to 12:00 p.m.**
 - b. **Thursday, October 19, 2017 from 4:00 p.m. to 7:00 p.m.**
 - c. **Friday, October 20, 2017 from 10:00 a.m. to 1:00 p.m.**

**An admissions exam review book is available for purchase at Barnes and Noble or in the FDLTCC bookstore for approximately \$25.00. ISBN and title information are attached to the back of the application form.*

3. On **Monday, October 23, 2017 applicants will be notified by email** (to the account indicated on the application) as to their acceptance into the program. Hard copy letters with orientation forms to complete will follow by United States Postal Service to the address on the application.

Individuals accepted into the LPN to RN Program will need to have the following **pre-requisites completed either prior to spring 8:**

- Current LPN License
- ENGL 1101 College Composition
- BIOL 2020 Human Anatomy and Physiology I
- BIOL 2021 Human Anatomy and Physiology II
- BIOL 1001 Concept of Cell Biology *or* General Biology
- MATH 1010 College Algebra *or* MATH 1030 Introduction to Statistics
- PSYC 2010 Developmental Psychology

If accepted, applicants must attend **mandatory orientation session (room CC212):**

- **Friday, November 17, 2017 from 10:00 a.m. to 12:00 p.m.**

***Requirements due PRIOR TO Orientation:**

- Immunization(s)
 - 2-Mantoux skin tests for Tuberculosis, MMR (2 shot series), Chicken Pox/Varicella (2 shot series), Hepatitis B (3 shot series), T-Dap (tetanus, diphtheria, pertussis) within 10yrs
- Current Basic Life Support (BLS) CPR certification (*must* be American Red Cross or American Heart Association)
- \$100.00 Acceptance Deposit

Fond du Lac Tribal & Community College

Licensed Practical Nurse to
Associate Degree of
Nursing Program



2018

Application

Application Criteria

Application review will be under the direction of the FDLTCC Nursing Faculty.

Admission Criteria

The admission committee considers the following criteria:

1. Any issues related to student status (holds, petitions, suspensions, etc.) must be resolved prior to the application deadline.
2. Acceptance into the nursing program will be based on:
 - ✓ Kaplan Nursing Admission Test Composite Score 70+
 - ✓ Complete application (including checklist and supporting documentation) received at FDLTCC by the deadline of **2:00 p.m., October 6, 2017.**
3. A letter will be sent to you to schedule the Kaplan Nursing Admission Test as part of the admission process. This test is free and will be provided on the FDLTCC campus. (*Attached is a suggested study guide individuals may purchase to prepare for the test.*)

Admission Criteria – Licensed Practical Nurse to Associate Degree of Nursing

1. Admission to program determined by Kaplan Nursing Admission Test Composite Score 70+
2. Courses either “In Progress” (registered for spring 2018 semester) or have completed prior to spring 2018:
 - ENGL 1101 College Composition
 - BIOL 2020 Human Anatomy and Physiology I
 - BIOL 2021 Human Anatomy and Physiology II
 - BIOL 1001 Concept of Cell Biology *or* General Biology
 - MATH 1010 College Algebra *or* MATH 1030 Introduction to Statistics
 - PSYC 2010 Developmental Psychology
3. Worked 2000 hours in past Five (5) years as Licensed Practical Nurse as evidenced by letter from employer *or* completed Practical Nursing program within past three (3) years.

Application Procedure

1. Submit all application materials (via mail or hand deliver) listed below to:

Mary Monson
Dean of Nursing and Health Sciences
FDLTCC
2101 14th Street
Cloquet, MN 55720

- Nursing Program Application
- Copy of FDLTCC DARS showing major as Associate Degree of Nursing
- Copy of nursing licensure
- Evidence of 2000-hours worked as Licensed Practical Nurse as evidenced by letter from employer or completion of Practical Nursing program
- Completed checklist signed

Application deadline is **October 6, 2017 by 2:00 p.m.** *Applicants are encouraged to submit the application well ahead of the deadline to assure completion of the process.* Students who submit applications after the deadline **will not** be considered for acceptance into the program. Students who are not accepted and wish to re-apply must complete the application process and resubmit application materials accordingly the following year.

**Licensed Practical Nurse to
Associate Degree of
Nursing Program Application**

Date: _____

1. Name: _____

2. Previous name(s) if any: _____

3. **FDLTCC** Student ID#: _____

4. Address: _____

5. City: _____ State: _____ Zip Code: _____

6. Telephone: _____ Cell Phone: _____

7. E-mail address: _____

**Fond du Lac Tribal and Community College
Licensed Practical Nurse to
Associate Degree of Nursing Program**

Application Checklist

Please initial each of the following to verify completion of each item and submit the completed checklist along with your application materials to:

Mary Monson
Dean of Nursing and Health Sciences
FDLTCC
2101 14th Street
Cloquet, MN 55720

1. _____ I have **applied** and been **accepted to FDLTCC**.
2. _____ I have included my completed **Licensed Practical Nurse to Associate Degree of Nursing Program Application**.
3. _____ I have included **a copy of my current license for Practical Nurse in Minnesota**
4. _____ I have included **evidence of 2000-hours worked as Licensed Practical Nurse as evidenced by letter from employer or completion date of Practical Nursing program**.
4. _____ I have included a copy of my FDLTCC Degree Audit Report (DARS) reflecting Associate Degree of Nursing as major. <http://www.fdlcc.edu/student-services/eservices.shtml>
6. _____ I am enclosing this **completed checklist** along with my other application materials to FDLTCC.
7. _____ I verify that I have completed all requirements of the application process and understand that my application will not be considered unless all required information is complete and has been **received before 2:00 p.m., October 6, 2017**.
8. _____ I have enclosed my **plan of action for success**, if applicable. (For re-admission applications only.) Contact Cassandra Nicholson in the Nursing program office for criteria at cnicholson@fdltcc.edu.

Student signature _____

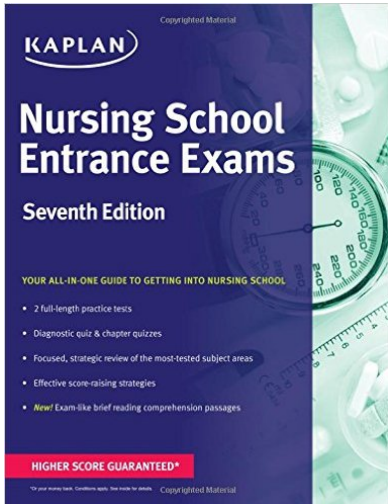
For Office Use Only:

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Nursing Program Admissions Test Study “Guide”

(available at barnsandnoble.com)

Nursing School Entrance Exams 7th Edition (by Kaplan 2016)



Paperback: 396 pages

Publisher: Kaplan Publishing; Seventh edition (August 2, 2016)

Language: English

ISBN-10: 1506207448

ISBN-13: 978-1506207445

Product Dimensions: 8.4 x 0.9 x 10.9 inches

This is comprehensive review of all tested material on major nursing school entrance assessments and Kaplan nursing school entrance exams—plus special guidance for older students who are making the transition to a career in nursing. Features: 2 complete practice tests, diagnostic exam, detailed answer explanations, focused review and practice for math, reading comprehension, and science, and admissions information and resources.

Approximately \$25.00