



## REQUEST FOR TRANSCRIPT

Transcripts can be submitted to FDLTCC using one of the following methods:

<u>Mail:</u>	<u>Fax:</u>	<u>Email:</u>
Transcripts Records and Registration 2101 14th St. Cloquet, MN 55720	(218) 879-0814	transcripts@fdltcc.edu

Name while enrolled: \_\_\_\_\_ Student ID or Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_ Official Transcript      \$8.00      \_\_\_\_\_ Hold for Semester Grades

\_\_\_\_\_ Unofficial Transcript      \$3.00      \_\_\_\_\_ Hold for Degree Posting

If you are requesting a transcript to go to another MNSCU college or university you do not need to request a transcript. Let them know that that you have credits at Fond du Lac Tribal and Community College and they access your transcript electronically.

**Indicate where you want your transcript to go:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student Signature Required: \_\_\_\_\_ Date: \_\_\_\_\_

By checking this box and typing my name above, I am electronically signing my Request for Transcript.

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Check or Money Order payable to Fond du Lac Tribal and Community College

VISA

MASTERCARD

DISCOVER

Account # \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ 3 digit Security Code: \_\_\_\_\_ (must have this code) Billing Zip Code: \_\_\_\_\_

**Mailing address of Card Holder if different from address listed above:**

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Street                      City                      Zip