Fond du Lac Tribal and Community College
COURSE OUTLINE FORM

Updated 11/25/14

Please return this form to the college vice president of academic affairs and the chairperson of the Academic Affairs and Standards Council (AASC)

1. Prepared by: ____________________________________________

2. Date submitted: __________________________________________

3. Date approved: ______ 12/8/15 ______ Date revised _____________

4. Department/discipline: __ Early Childhood Development ______

5. Department(s) endorsement(s): ____________________________
   (Signatures of the person(s) providing the endorsement are required.)

6. Course Title: __ Organizational Leadership and Management __
   Abbreviated course title (25 characters or less): __________________

7. Course Designator: __ CDEV __ 8. Course Level: __ 2610 __

9. Number of Credits: Lecture ______ 2 ______ Lab ______

10. Control Number (on site) ______ 25 ______ Control Number (online) ______ 25 ______

11. Catalog/Course description:

   The student will discuss personal and professional reasons for becoming a teacher, ways to advocate in this profession and will develop a plan for continuous education and professional development. Students will improve skills in working with others demonstrating strategies for team building, coping with stress, problem-solving, utilizing professional ethics and procedures for evaluating staff. (Prerequisite: CDEV 1200, CDEV 1210, CDEV 1222, CDEV 1230, CDEV 1340, CDEV 1252, CDEV 2640).

12. Course prerequisite(s) or co-requisite(s): Accuplacer scores/ Other courses

   Prerequisite(s): CDEV 1200 Introduction to Early Childhood Education, CDEV 1210 Child Growth and Development, CDEV 1222 Health, Safety and Nutrition, CDEV 1230 Positive Child Guidance, CDEV 1340 Learning Environment and Curriculum, CDEV 1252 Observation and Assessment, CDEV 2640 Curriculum Planning and Instructor permission

   Co-requisite:

13. Course Materials (Recommended course materials and resources. List all that apply, e.g. textbooks, workbooks, study guides, lab manuals, videos, guest lecturers).

14. Course Content (Provide an outline of major topics covered in course)

   • Teacher skills and dispositions
   • Code of Ethical Conduct
   • Advocacy
   • Professional relations
   • Leadership
   • Professional Development Plan
15. Learning Goals, Outcomes, and Assessment
   At FDLTCC we have 4 Competencies Across the Curriculum (CAC) areas. They are as follows:

   A. Information Literacy (the ability to use print and/or non-print tools effectively for the
discovery, acquisition, and evaluation of information)
   B. Ability to Communicate (the ability to listen, read, comprehend, and/or deliver
information in a variety of formats.)
   C. Problem Solving (the ability to conceptualize, apply, analyze, synthesize, and/or evaluate
information to formulate and solve problems.)
   D. Culture (knowledge of Anishinaabe traditions and culture, knowledge of one’s own
traditions and culture, knowledge of others’ traditions and cultures, culture of work,
culture of academic disciplines and/or respect for global diversity.)

Course Learning Outcomes will fulfill the identified competencies.

Course Learning Outcomes.

Upon completion of this course, the student will be able to:

1. analyze personal and professional reasons for becoming a teacher; (C)
2. examine and implement ethical code of conduct for early childhood professionals; (C)
3. explore advocacy roles in the field of early childhood/family education; (B)
4. demonstrate positive, professional relations and leadership roles; (B)
5. revise an individual professional development plan. (C)

16. Minnesota Transfer Curriculum (MnTC): If this course fulfills an MnTC goal area, state
the goal area and list the goals and outcomes below:

   See www.mntransfer.org

   Goal Area(s):__________