



# Work Study Job Description Biology Lab

2101 14<sup>th</sup> St., Cloquet, MN 55720

**Location:** Biology Department

**Name and Classification of Position:** Student Lab Assistant I

**Supervisor:** Andy Wold

**Rate of Pay and Expected Hours of Work:** \$10.00/hour, 10-29 hours per week\*

**Eligibility:** Must be State or Federal Work Study Eligible\*\*

**Purpose and Role of Job within the College:** To work with biology faculty to facilitate lab set-up and tear-down as well as to keep lab spaces clean and organized to enable effective teaching and learning in the biology laboratory.

**Duties and Responsibilities:**

- Check in with biology faculty on a weekly basis to get lab specific job assignments (e.g., reagents to be made, microbiological media to prepare, equipment to prepare, supplies to be organized, etc.)
- Assist lab instructor in set-up for labs.
- Clean up after laboratory sessions and prepare the lab for the next session.
- Organize lab materials and keep lab space clean.

**Qualifications and Required Skills:**

- Completed at least 20 credits
- Completed General Biology 1 (more than one FDLTCC biology course preferred)
- Organized person who can work independently

**Specific Qualifications for Higher Job Classification:**

**Learning Objectives:**

- Demonstrate organizational skills
- Explain the care and use of various laboratory equipment
- Effectively set up and take down laboratory exercises

**After checking with the financial aid office for eligibility,** interested students should email Andy Wold at [awold@fdltcc.edu](mailto:awold@fdltcc.edu) with:

- Availability
- Your contact information
- Previous work experience

\* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and [Work Study Handbook](#) for more information.

\*\*Federal and State Work Study positions run from the first day of school to the last day of the semester of which you are attending. You may also work during the summer if you take 6 credits during the summer and/or sign an agreement that you plan to attend the next fall.