



# Work Study Job Description Maintenance

2101 14<sup>th</sup> St., Cloquet, MN 55720

**Location:** Building and Outdoors

**Name and Classification of Position:** Maintenance Worker I

**Supervisor:** Mark Bernhardson

**Rate of Pay and Expected Hours of Work:** \$10.00/hour, 10-29 hours per week\*

**Eligibility:** Must be MN State or Federal Work Study Eligible\*\*

## **Purpose and Role of Job within the College:**

Support the physical safety, cleanliness, appearance and functionality of the Fond du Lac Tribal & Community College Campus.

## **Duties and Responsibilities:**

- Applicant would be expected to clean & maintain high-traffic areas of the building using basic tools, protective equipment and chemicals.
- Other duties will include seasonal grounds keeping mowing, raking, picking trash, shoveling snow, marking fields.

## **Qualifications and Required Skills:**

- Self-starter
- Positive
- Organized
- Timely
- Reasonably handy
- Detail oriented
- Responsible

## **Specific Qualifications for Higher Job Classification:**

Maturity and ability to supervise other workers

## **Learning Objectives:**

- Reliability
- Critical Thinking
- Work Ethic

**After checking with the financial aid office for eligibility,** interested students should email Mark Bernhardson at [mbernhar@fdltcc.edu](mailto:mbernhar@fdltcc.edu) with:

- Availability
- Your contact information
- Previous work experience

\* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and [Work Study Handbook](#) for more information.

\*\*Federal and State Work Study positions run from the first day of school to the last day of the semester of which you are attending. You may also work during the summer if you take 6 credits during the summer and/or sign an agreement that you plan to attend the next fall.