



Work Study Job Description Human Services Internship

2101 14th St., Cloquet, MN 55720

Location: Off Campus Internship

Name and Classification of Position: Human Services Intern I

Supervisor: Don Jarvinen

Rate of Pay and Expected Hours of Work: \$15.00/hour, 15 hours per week*

Eligibility: Grant Funded

Purpose and Role of Job within the College:

To gain clinical or experiential knowledge of the field of human services and/or chemical dependency counseling

Duties and Responsibilities:

These are outlined in the Internship contract to include: written learning objectives, clinical supervisor evaluations, Student reflections/evaluations on their progress and personal and professional growth

Qualifications and Required Skills: The internships are the experiential application of knowledge and skills learned in the classroom. Successful completion of the program courses as prerequisite to obtaining the internship

Specific Qualifications for Higher Job Classification:

N/A

Learning Objectives:

These are stated in the internship contract to include Case management, Work with clients, record keeping and documentation, Professional ethics, intercultural communication, agency policies and procedures, evidence-based practice

After checking with the financial aid office for eligibility, interested students should email Don Jarvinen at jarvinen@fdltcc.edu with:

- Availability
- Your contact information
- Previous work experience

* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and [Work Study Handbook](#) for more information.

**Federal and State Work Study positions run from the first day of school to the last day of the semester of which you are attending. You may also work during the summer if you take 6 credits during the summer and/or sign an agreement that you plan to attend the next fall.