



Work Study Job Description Peer Tutor

2101 14th St., Cloquet, MN 55720

Location: Center for Academic Achievement

Name and Classification of Position: Peer Tutor I

Supervisor: Sarah Libbon

Rate of Pay and Expected Hours of Work: \$10.00/hour, 10-29 hours per week*

Eligibility: Current student at FDLTCC

Purpose and Role of Job within the College:

- Assist and guide students to help them succeed in their classes. Peer tutors will learn how to make connections with students seeking assistance. This will help with student retention

Duties and Responsibilities:

- Tutor students in the subjects that the peer tutor has achieved a B or higher
- Greet and assist students with general school questions
- Assist in the testing room

Qualifications and Required Skills:

- Reliable
- Personable
- Good fit for position
- Tutoring ability and knowledge of subject assigned (B or better)

Specific Qualifications for Higher Job Classification:

N/A

Learning Objectives:

- Peer tutors will learn to communicate with the students seeking help on how to be successful in their subject matter
- Peer tutoring is a great way of giving back or helping others
- Peer tutoring is a great way to keep the information fresh (retention of material from tutored subjects)
- Becoming a peer tutor is a great resume builder

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After checking with the financial aid office for eligibility, interested students should email with Sarah Libbon at slibbon@fdltcc.edu with:

- Availability
- Your contact information
- Previous work experience

* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and [Work Study Handbook](#) for more information.

**Federal and State Work Study positions run from the first day of school to the last day of the semester of which you are attending. You may also work during the summer if you take 6 credits during the summer and/or sign an agreement that you plan to attend the next fall.