Fond du Lac Tribal & Community College

Nursing Program

2019

Associate Degree Nursing Program Application
Fond du Lac Tribal and Community College
Associate Degree Nursing Program

Application Timelines and Process

The following is the application process for the Fond du Lac Tribal and Community College Nursing Program. Please make special note of any dates listed for future reference.

1. All applicants will be required to take the Kaplan Admissions exam** at no cost to them in the FDLTCC computer lab (room 227). Applicants have the option of choosing one out of three dates to take this exam and must contact the Nursing program office (cnicholson@fdltcc.edu or 218-879-0846) with their selected exam date no later than March 8, 2019:
   a. Thursday, March 14, 2019 from 9:00 a.m. to 12:00 p.m.
   b. Thursday, March 14, 2019 from 3:00 p.m. to 6:00 p.m.
   c. Friday, March 15, 2019 from 11:00 a.m. to 2:00 p.m.

   *An admissions exam review book is available for purchase at Barnes and Noble or in the FDLTCC bookstore for approximately $25.00. ISBN and title information are attached to the back of the application form.

   **Students will be allowed two (2) attempts at admissions exam. The highest score on admissions exam attempts will be used. If students choose to take a second attempt, that date will be:
   - Friday, March 22, 2019 from 9:00 a.m. to 12:00 p.m.

2. Application deadline is 2:00 p.m. on Monday, April 1, 2019. All applications will be time stamped and any received after the indicated time will not be considered for admission.

3. Applicants will be notified by email by May 24, 2019 (to the account indicated on the application) as to their acceptance into the program. Hard copy letters with orientation forms to complete will follow by United States Postal Service to the address on the application.

   Individuals accepted into the Associate Degree Nursing Program will need to have the following pre-requisites completed with a grade of “C” or higher by end of spring semester 2019.

4. If accepted, applicants must attend mandatory orientation session in July 2019.

   *Requirements due PRIOR TO Orientation upon acceptance:
   - Immunization(s)
     - 2-Mantoux skin tests for Tuberculosis, MMR, Chicken Pox/Varicella, Hepatitis B (3 shot series), T-Dap (tetanus, diphtheria, pertussis)
   - Basic Life Support (BLS) CPR for Healthcare Provider (must be American Red Cross or American Heart Association)
   - $100.00 Acceptance Deposit
Application Criteria

Application review will be under the direction of the FDLTCC Nursing Department.

Admission Criteria – Associate Degree of Nursing

1. Students entering into the Associate Degree Nursing program are required to submit: Proof of current registry status for Minnesota Nursing Assistant or proof of scheduled test out by July 28, 2019. (copy of registry status). http://www.health.state.mn.us/nar or (800) 397-6124

2. All prerequisite courses for the nursing program must be passed with a grade of “C” or higher no later than end of spring semester 2019.

   Associate Degree Nursing Pre-requisite Courses:  
   - BIOL 2020 Human Anatomy & Physiology I
   - BIOL 2021 Human Anatomy & Physiology II
   - PSYC 2010 Developmental Psychology
   - BIOL 1001 Concept of Cell Biology OR
   - BIOL 1101 General Biology

3. Kaplan Admissions Exam composite score of greater than (> 70) to be eligible for the Associate Degree of Nursing program

The admission committee considers the following criteria:

1. Any issues related to student status (holds, petitions, suspensions, etc.) must be resolved prior to the application deadline.
2. Acceptance into the nursing program will be based on:
   ✓ Kaplan Nursing Admission Test scores
   ✓ Completed Pre-requisites and points assigned
     ➢ GPA on all prerequisite courses for first time taken is 4.0 = 2pts
     ➢ GPA on all prerequisite courses for first time taken is 3.0 = 1pt
     ➢ Additional general education courses taken within program that students received an A for the first time = 1pt/per course
     ➢ Additional general education courses taken within program that student received a B for the first time = .5pt/per course
     ➢ If program course taken here and passed = .25pt/per course
     ➢ If program course is repeated = 0pt
   ✓ Complete application (including checklist and supporting documentation) received at FDLTCC by the deadline of 2:00 p.m., April 1, 2019.

3. An email will be sent to you after March 9 to schedule the Kaplan Nursing Admission Test as part of the admission process. This test is free and will be provided on the FDLTCC campus. (Attached is a suggested study guide individuals may purchase to prepare for the test.)
Application Procedure

1. Submit all application materials (via mail or hand deliver) listed below to:

   Tami Matuszak  
   Dean of Nursing and Health Sciences  
   FDLTCC  
   2101 14th Street  
   Cloquet, MN 55720

   - Nursing Program Application  
   - Copy of FDLTCC DARS for Nursing or Diploma Nursing  
   - Copy of Minnesota Nursing Assistant Registry  
   - Completed checklist signed

Application deadline is April 1, 2019 by 2:00 p.m. Applicants are encouraged to submit the application well ahead of the deadline to assure completion of the process. Students who submit applications after the deadline will not be considered for acceptance into the program. Students who are not accepted and wish to re-apply must complete the application process and resubmit application materials accordingly the following year.
2019 Associate Degree Nursing Program Application

Date: ______________________

1. Name: ________________________________________________________________________

2. Previous name(s) if any: _______________________________________________________

3. **FDLTCC** Student ID#: _____________________________

4. Address: ____________________________________________________________________


6. Telephone: ____________________________ Cell Phone: ____________________________

7. E-mail address: ________________________________
Fond du Lac Tribal and Community College
Associate Degree Nursing Program

Application Checklist

Please initial each of the following to verify completion of each item and submit the completed checklist along with your application materials to:

Tami Matuszak
Dean of Nursing and Health Sciences
FDLTCC
2101 14th Street
Cloquet, MN 55720

1. _____ I have applied and been accepted to FDLTCC.

2. _____ I have completed my FDLTCC proctored Kaplan Admissions Exam with the eligible composite score of: ________. (candidate MUST provide score)

3. _____ I have included a copy of my current Minnesota Nursing Assistant Registry

4. _____ I have included a copy of my current Basic Life Support (BLS) CPR Card by American Heart Association or Red Cross.

5. _____ I have included a copy of my FDLTCC Degree Audit Report (DARS) with the Associate Degree Nursing listed as my declared major. http://www.fdltcc.edu/studentservices/eservices.shtml

6. _____ I have completed or will complete all required courses by end of spring semester 2019 with a “C” or higher as indicated by the following (if candidate is registered for course but not yet completed, mark “IP” for ‘in progress’ under Grade):

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Completed</th>
<th>Location</th>
<th>Grade</th>
</tr>
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<tbody>
<tr>
<td>BIOL 1001 Concept of Cell Biology or</td>
<td></td>
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<tr>
<td>BIOL 1101 General Biology</td>
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<tr>
<td>PSYC 2010 Developmental Psychology</td>
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7. _____ I am enclosing this completed checklist along with my other application materials to FDLTCC.

8. _____ I have completed Nursing Program Application.

9. _____ I verify that I have completed all requirements of the application process and understand that my application will not be considered unless all required information is complete and has been received before 2:00 p.m., April 1, 2019.

10. _____ (For re-admission of students who were previously admitted and enrolled only.) I have enclosed my plan of action for success, if applicable. Contact Cassandra Nicholson in the Nursing program office for criteria at cnicholson@fdltcc.edu.

Student signature __________________________________________
Nursing Program
Admissions Test Study “Guide”

(available at barnsandnoble.com or FDLTCC Bookstore)
Nursing School Entrance Exams 7th Edition (by Kaplan 2016)

Publisher: Kaplan Publishing
Publication date: 08/02/2016
Series: Kaplan Test Prep Series
Edition description: Seventh Edition
Pages: 396
Sales rank: 49,328
Product dimensions: 8.30(w) x 10.80(h) x 0.90(d)

This is comprehensive review of all tested material on major nursing school entrance assessments and Kaplan nursing school entrance exams—plus special guidance for older students who are making the transition to a career in nursing. Features: 2 complete practice tests, diagnostic exam, detailed answer explanations, focused review and practice for math, reading comprehension, and science, and admissions information and resources.

Approximately $25.00