Position will work approximately 20 hours per week through a combination of on-campus and telework. Anticipated to be a one-semester assignment. May have the option to extend through fall semester 2021.

RESPONSIBILITIES:
The successful candidate will:
- Provide academic advising, career, and personal counseling to a diverse student population, with a focus on American Indian students.
- Assist students to develop appropriate academic plans and course selections.
- Work collaboratively with teaching faculty and other campus personnel to support the College’s commitment to student success.
- Advocate for students with disabilities (physical, psychological, learning).
- Conduct /participate in New Student Orientations, Student Success Seminars, and programming regarding behavioral health.

MINIMUM QUALIFICATIONS:
- Master’s degree in counseling or counseling psychology

PREFERRED QUALIFICATIONS:
- Counseling, including personal and career, academic advising, and teaching experience in higher education.
- Demonstrated ability to work effectively in an ethnically, culturally, and philosophically diverse higher education context.
- Experience working with underrepresented and underprepared students.
- Experience with development, implementation, and evaluation of student success programs and strategies.
- Experience with planning and implementing programs regarding behavioral health for student audiences.
- Knowledge and experience working with students with disabilities.
- Experience with the evaluation of effectiveness of counseling/advising programs.
- Computer skills sufficient to conduct virtual counseling sessions.

SUPERVISOR: Dean of Student Services

APPLICATION PROCEDURE:
To be considered for the position, you must apply online at PeopleAdmin and attach the following: 1) a cover letter outlining how you meet the minimum qualifications of the position, 2) CV or resume, and 3) a copy of your graduate transcript(s).

ASSIGNMENT DATES: January 11 – May 11, 2021  DEADLINE TO APPLY: open until filled

Notice: In accordance with Minnesota State’s Vehicle Fleet Safety Program, employees driving on college business who use a rental or state vehicle shall be require to conform to Minn State’s vehicle use criteria and consent to a Motor Vehicle Records check.

Fond du Lac Tribal and Community College is a member of Minnesota State and is an affirmative action, equal opportunity employer and educator committed to the principles of diversity. We actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. This document is available in alternative formats to individuals with disabilities. Consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.