

## Fond du Lac Tribal and Community College Foundation

### DONOR'S BILL OF RIGHTS

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life in our country. To assure that philanthropy at Fond du Lac Tribal and Community College Foundation merits the respect and trust of the general public, and the donors and prospective donors can have full confidence in the Fond du Lac Tribal and Community College Foundation and causes they are asked to support, we declare that all donors have these rights:

1. To be informed of the FDLTCC Foundation mission, of the way the organization intends to use donated resources and of its capacity to use donations effectively for their intended purposes.
2. To be informed of the identity of those serving on the governing board of FDLTCC Foundation and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the most recent financial statements of Fond du Lac Tribal and Community College Foundation.
4. To be assured his/her gift(s) will be used for the purposes for which they are given.
5. To receive appropriate acknowledgement and recognition.
6. To be assured that information about his/her gift(s) is handled with respect and confidentiality to the extent provided by law.
7. To expect that all relationships with individual(s) representing FDLTCC Foundation will be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees or hired solicitors.
9. To have the opportunity for his/her name(s) to be deleted from mailing list.
10. To feel free to ask questions when making donation and to receive prompt, truthful and forthright answer(s).

### OTHER

- **Conflict of Interest Resolution:** It is the purpose of this resolution that the FDLTCC Foundation protect its members from any conflict of interest, realizing that a position on the Board of Directors is voluntary and that conflicts may occur, from time to time, with business and personal commitment.

Now, therefore, in recognition of this purpose, the Board of Directors resolves as follows:

1. In the event that any Director or the Director's firm or client shall derive a financial benefit from any decision being voted upon by the Board, the Director shall disclose the

nature of the benefit and abstain from voting thereon. To the extent that the benefit involves the purchase of goods or services by the FDLTCC Foundation, the Director shall determine whether to seek alternative bids and place that decisions in the minutes.

2. In the event that any Director shall take a personal or business position, which is contrary to the position or welfare of FDLTCC Foundation, the Director shall disclose the nature of this conflict and tender his or her resignation. The Director will decide whether to (a) accept the resignation, or (b) reject the resignation, or (c) place the Director on a leave of absence until the conflict is resolved.
3. In the event that any Director shall take a personal or business position, which is contrary to the position or welfare of the FDLTCC Foundation, and in the event that the Director is unable to disclose the nature of the conflict, the Director shall tender his or her resignation on the grounds of conflict of interest. The Board shall accept the resignation, or, if it is represented that the conflict is expected to be resolved within a reasonable period of time, the Board may reject the resignation and place the Director on a leave of absence until the conflict is resolved.

- **Finder's Fees:** The FDLTCC Foundation does not accept finder's fees.
- **Commission Fundraising:** The FDLTCC Foundation shall not pay finder's fees.
- **Donor Designation:** Donors may designate gifts to FDLTCC Foundation. The FDLTCC Foundation does maintain the right to refuse a gift, which in the eyes of the Directors, is not in keeping with our mission or purpose.

**APPROVAL SECTION**

**Adopted:**

\_\_\_\_\_  
Chuck Walt, Board Chair

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Marilyn Grover, Board Treasurer/Interim Board Secretary

\_\_\_\_\_  
Date

**CERTIFICATE**

I hereby certify the above to be true and correct Policy Statement and Position Paper adopted by the Board of Directors in a meeting held on January 21, 2004.

\_\_\_\_\_  
Marilyn Grover, Board Treasurer/Interim Board Secretary

\_\_\_\_\_  
Date