



COLLEGE SERVICES

COLLEGE  
SERVICES

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Fond du Lac Tribal and Community College is committed to all aspects of student learning and provides its students with opportunities for intellectual and social growth and development. The variety of student services available at Fond du Lac Tribal and Community College is designed to meet the needs of students and to provide a positive environment for academic learning and personal growth.

### Academic Advising

Academic advising is an integral part of student success at Fond du Lac Tribal and Community College. All students have opportunities to discuss educational, career and personal goals with college counselors and advisors. Advising services include course selection assistance, transfer information, and goal setting.



### Admissions

Student admission to Fond du Lac Tribal and Community College is managed through the Admissions Office of the Student Services Department. Applications for admission, college tours, brochures and other college information can be obtained from this department.

### Anishinaabe Waakaa'igan

Anishinaabe Waakaa'igan (the People's House) provides additional support services specifically tailored to the needs of Ojibwe-Anishinaabe students. Anishinaabe Waakaa'igan provides space for tutoring (both peer and professional tutors), financial and academic advising, talking circles and other support circles, community crafting classes, and language immersion camps.

### Bookstore

The college bookstore supplies books and related academic resource materials required to complete course work at Fond du Lac Tribal and Community College. New and used books, along with a wide variety of school-related items, are available to meet school and personal needs. Extended hours are posted during peak times, including the start of new semester periods.

### Business Services

The Business Services Department manages the fiscal operations of the college. Purchasing, accounts receivable and payable, receiving orders, collections, asset controls, employee expense reports, campus budgets and reporting, tuition and fee payments, financial aid disbursement, and fiscal auditing are among the numerous functions of the Business Services Department. The Business Office Service Window is where students can make payments for tuition and related college costs such as official transcript fees, and submit tuition deferment forms.

### Career Resource Center

All Fond du Lac Tribal and Community College students have access to the resources and services of the Career Resource Center, located in the Student Services area. Information on career exploration, labor market information, transfer requirements and job search techniques are available. Individualized career counseling is provided by the college counselors.

### Center for Academic Achievement

The Center for Academic Achievement provides services to assist students with the challenges of college course work. Professional and peer tutoring is available at no cost to students. Help is also offered for building study habits, test-taking skills and time management. The Center for Academic Achievement is located in the west wing of the building.

### Clubs and Organizations

Fond du Lac Tribal and Community College offers a wide variety of clubs and activities based on student interest and initiative. New clubs can be formed, information on starting a new club is available by contacting the student activities coordinator.

### Child Care

Licensed child care services are available on the Fond du Lac Tribal and Community College campus. The child care service is operated by an independent contractor and is not operated by Fond du Lac Tribal and Community College. The child care center is open during regular day-school times, and serves a range of ages. Need-based financial assistance is available to eligible students. Child care services and availability are subject to change.

### Computer Resources

Fond du Lac Tribal and Community College is proud of the computer facilities available to students. Computers are available for student use in several locations on campus. Two 35-station teaching labs are used for classroom instruction. One lab features Macintosh computers and one features Windows computers. Fond du Lac Tribal and Community

College also has an open-use, 42-station computer lab in the west wing, and additional computer stations are available in the Center for Academic Achievement. All computers have high-speed digital Internet access and state-of-the-art software for desktop publishing, web-page creation, web-page navigation, email, graphics, spreadsheet and word processing. Scanners are also available for student use. A secure wireless access is available throughout the campus.

## Disability Services

Accommodations and support for students with documented disabilities are provided through Disability Services. Students with documented disabilities are asked to make requests for services prior to the start of classes. Services may include assistance with college procedures, academic and career counseling, auxiliary aids and adaptive equipment, advocacy, classroom and testing accommodations, accessibility information, and referrals.

## Distance Learning

To augment the courses offered to students, Fond du Lac Tribal and Community College participates in several distance learning networks. Courses can be delivered or received to/from other educational institutions. Completing college courses via online learning is also available to students. Courses are offered each semester that utilize the online learning environment.

## Environmental Institute

The Environmental Institute actively promotes the educational and cultural growth of the community in studies covering natural resources and the environment. Fond du Lac Tribal and Community College uses the Environmental Institute as the vehicle in environmental resource areas to follow all points of the College's mission and coordinate ongoing education, research, outreach, and other activities.

## Financial Aid

In order to ensure students' ability to access education, the Financial Aid staff at Fond du Lac Tribal and Community College help students in identifying and obtaining financial assistance in the form of grants, scholarships, loans and student employment. Financial aid is available to students with a wide range of personal situations, and students are encouraged to meet with the Financial Aid staff to discuss the process.

## Food Service

Meals are available for purchase Monday through Friday on days school is in session. Vending machines for soft drinks and snacks are available during regular building hours.



## Housing

Campus residence halls at Fond du Lac Tribal and Community College provide a convenient, safe, and comfortable place for students to live during their college experience. The residence halls at Fond du Lac Tribal and Community College are managed and supervised by a Housing Director who is an employee of the college. Additional staff include student Residence Advisors who assist in the operation of the facility and help plan activities for residents. The facility has a 24-hour security system with video surveillance in public areas inside and outside the building.

The spectacular architecture and functional room designs combine to offer a pleasant environment for all residents. Individual apartment units are spacious, and room fees include the amenities of television access, high-speed Internet access, air conditioning, and all utilities including electricity, water, sewer, heat, and garbage pick-up service. Computer study stations equipped with Internet access and popular software applications are available for educational use.

The student housing complex consists of one building with two wings, offering accommodations for 100 residents. The apartment-style units come completely furnished with furniture in the bedroom, living room and dining areas. Each unit has a kitchen with refrigerator, stove, sink, and food storage areas. All units contain at least one bathroom with shower. Each resident has a bed with mattress, study area with desk and chair, bookshelves, chest of drawers, and a wardrobe closet in their unit.

Common areas include student lounge and laundry facilities. Ample parking is available near the building. The entire housing facility is a non-smoking area and alcohol-free. Residents in the housing complex have access to and participate in a wide range of activities including movie outings, barbecues, concerts, athletic events, and various cultural and community activities.



## Ruth A. Myers Library/ Ojibwe Archives

The Ruth A. Myers Library/Ojibwe Archives, located on the north end of the college, is central to the academic mission of the college. The library serves a dual capacity as both a tribal college and a community college library, providing library users a full range of services and access to materials supporting the Fond du Lac Tribal and Community College academic curricula and emphasizing Native American history, culture, and sovereignty, especially of the Anishinaabeg.

The library's in-house materials include monographic, audio-visual, newspaper and journal, and microform collections. Government document materials include Minnesota State documents on microfiche and federal documents as appropriate to the missions of the library and college. Native American materials are a major focus of all collection areas. Special collections include the Anishinaabe and Minnesota regional collections and a juvenile/young adult collection of American Indian materials.

The library's physical collection is accessed via an on-line catalog system linked with academic libraries in Minnesota and other states. The library also provides electronic access to subject databases and indexes, some of which are full-text, and to the Internet. In addition, the library provides interlibrary loan services to assist users in obtaining materials from other libraries.

Educating users in the skills necessary for efficient and effective library use is essential to the library's mission, and library staff emphasize their educational role by promoting library literacy. Integral to library services is the provision of reference and research assistance, available most hours the library is open. Library instruction is available to classes and individuals, being tailored to meet specific needs from general and point-of-use to subject-specific research.

## Ojibwemowining Resource Center

The Ojibwemowining Resource Center supplements our students' cultural and language education with books, audio and video recordings. Our digital archives contain Ojibwe-Anishinaabe songs and oral histories for deeper language acquisition and cultural understanding. An on-campus recording studio allows us to create digital media in the new age of storytelling and language preservation. The Ojibwemowining Resource Center features a world-class art collection.

## Nandagikendan Academy

The Nandagikendan (Seek to Learn) Academy provides high school students with the core knowledge of what it takes to get started in college, and how to be successful in college. Participants have the opportunity to live on a college campus, complete real college work, and hear first-hand from those who have been there and are successful, all while having fun and building relationships.

## Parking

Parking is provided by the college to all students, staff, and visitors. Handicapped parking is available in designated areas.

## Social Worker

The Social Worker on campus assists students in overcoming specific barriers through programmatic efforts, referral, and advocacy to supportive services within the college community, the Fond du Lac Reservation, and the larger community in which the campus resides in a welcoming, culturally diverse environment. Examples of referrals and supportive services include on-campus services, chemical health, mental health, food shelves, clothing, county/state benefits, emergency shelter, health care, housing, and childcare.

## TRIO: Student Support Services

The TRIO Program at Fond du Lac Tribal and Community College assists students in making the adjustment to the rigors of college life. Through a supportive and caring environment, students work toward gaining the confidence and skills necessary to succeed in college and their future careers. Individual academic and career counseling, cultural enrichment events, and personal development workshops are available through the TRIO Program.

## Records Office

Student academic records and grade reports are maintained here. Students may obtain transcripts, registration materials, and academic petition forms through this office.

## Student Identification Cards

All students enrolling in classes at Fond du Lac Tribal and Community College may obtain an official college identification card. Photos for student identification cards are taken at the beginning of each semester. For more information, contact the Admissions Office or the Information Window.



## Intercollegiate Athletics

Fond du Lac Tribal and Community College offers intercollegiate athletic programs as part of the student activities and student life program on campus. Teams work hard to establish a winning tradition and a reputation for excellence in the classroom, on the playing fields, and in the community.

Fond du Lac Tribal and Community College currently offers opportunities in these sports:

- Football
- Women’s Volleyball
- Women’s Basketball
- Men’s Basketball
- Women’s Softball

Fond du Lac Tribal and Community College competes at the National Junior College Athletic Association (NJCAA)

Division III level and strongly adheres to the philosophy of NJCAA Division III mission to create and provide opportunities for student participation in athletic activities. Athletic scholarships are not awarded at the NJCAA Division III level.

Fond du Lac Tribal and Community College is a member of the Minnesota College Athletic Conference that currently includes 17 two-year institutions throughout Minnesota. Volleyball and basketball are played in the Lester Jack Briggs Cultural Center on campus that includes the gymnasium, locker rooms, team meeting space, weight room and fitness area. Football games, softball games, and practices are played on established fields and stadiums near the campus. All playing fields have a reputation for excellent groundskeeping and first-class playing surfaces.

If you are a student athlete currently considering attending Fond du Lac Tribal and Community College and would like to receive information regarding student-athlete participation and college eligibility requirements, please contact the coaching staff listed on the college web site.



## Museum and Cultural Learning Center

In a joint effort between Fond du Lac Tribal and Community College and the Fond du Lac Band of Lake Superior Chippewa, a Museum and Cultural Learning Center was established at the intersection of Big Lake Road and University Road in Cloquet. The Museum and Cultural Learning Center is one component of the Veterans Memorial Park at the site.

The establishment of the Museum and Cultural Learning Center was a direct response to the 1990 American Indian Repatriation Bill, which urges the return of sacred ceremonial items to their tribes. The Museum and Cultural Learning Center houses, preserves, and displays any artifacts returned to the tribe. Educational workshops and seminars are also conducted at the Museum. The American Indian Higher Education Consortium (AIHEC) of Tribal Colleges, in cooperation with the Log Homes Council and with the programmatic and technical assistance from the Smithsonian Institution National Museum of the American Indian, put together a plan to secure a museum building for each tribal college. The Science Museum of Minnesota assisted in planning and production of the displays for the Fond du Lac Museum and Cultural Learning Center.

## Customized Training and Continuing Education

The Customized Training and Continuing Education Department at Fond du Lac Tribal and Community College offers affordable training on topics that benefit the diverse needs of individuals, business and industry in the local community and beyond. The mission of the Customized Training and Continuing Education Department is to be the premier training source for individuals and organizations. The department is concerned with identifying individual, industry, business and community needs, organizing resources in the community and the college, and creating appropriate educational and cultural programs.

Customized Training is credit or non-credit based courses that are offered to a specific organization to build on the strengths of employees, upgrade skills, improve productivity, and provide professional development for workers at all levels. Fond du Lac Tribal and Community College provides fully customized training and educational materials; high quality, experienced trainers; flexible scheduling; friendly service; multiple delivery methods; and training sites located at the organization or on the college campus. With a strong commitment to education and the workforce, Fond du Lac Tribal and Community College provides the best in workforce development at the most affordable cost.



Continuing Education includes non-credit courses, workshops, conferences and seminars. Typical courses include topics relating to leadership skills, communication, diversity training, sales, customer service, health care, public safety, technical training, environmental health and safety, industry quality and trades, and computer software applications. Instruction for almost any topic can be arranged.

The goals of the Customized Training and Continuing Education Department are to provide:

- Continuing learning opportunities for people of all ages.
- Educational programs for persons wishing to upgrade present skills or learn skills that will enable them to explore new occupational areas.
- Cultural and enrichment activities for groups and individuals to enhance the quality of living in the community.
- Expanded use of college facilities and community resources.

Arrangements can be made through the Customized Training and Continuing Education Department for courses or workshops designed for professional, business, and industrial organizations, agencies and/or groups of private citizens. These learning activities can be delivered to groups of any size that share a common interest. Participants will have individual records maintained by the college and will receive certificates of completion.

## College for Seniors

College for Seniors provides lifelong learning opportunities within a supportive and enthusiastic environment. A variety of courses are offered to stimulate the intellectual, emotional and physical well-being of older adults in order to enrich their lives and enhance their well-being. All courses are non-credit and require no prior formal education, no assignments or exams, and no graded homework.

All courses are offered at Fond du Lac Tribal and Community College in our classrooms and labs. Some courses include outdoor activities as part of the learning experience. College for Seniors is designed for seniors, by seniors, with many of the courses being taught by participants. In addition, community members and many of Fond du Lac Tribal and Community College's own faculty and staff lead courses.