

# Companion Document for Video #2: How to Access North Star and Edit Your Profile



## 1. To login to North Star:

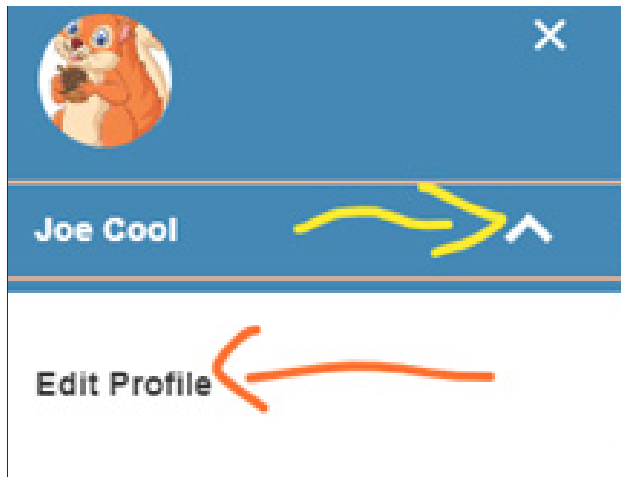
Log into North Star at <https://fdltcc.edu/student-support/north-star/>.

Sign in with your Star ID and password.

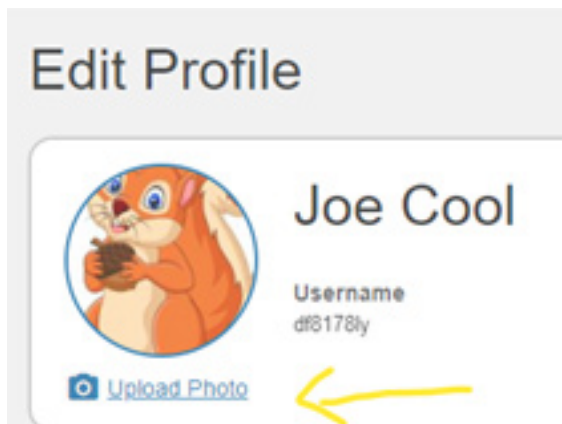
\*Bookmark the North Star login page in your browser!\*

## 2. To edit your profile photo:

Click the top lefthand menu and the arrow next to your name, and  
Click "Edit Profile" to view and edit your profile information.



Upload a profile photo by clicking the upload photo link.



## 3. To edit your contact information:

View your college and alternate email addresses. You can request notifications to be sent to your alternate email address by checking the box. You can opt-in to receiving text messages for important messages from FDLTCC. You can opt-in and out of texting anytime. Check and edit your time zone if needed.

### Contact Information

Some of your information is automatically updated by your institution and cannot be edited.

Username  
df8178ly

Institution Email  
joe.cool@s.fdlcc.edu  
Notifications will always be sent to this email.

Alternate Email  
joe.cool@gmail.com  
 Send notifications to my alternate email address  
[Edit Notification Preferences](#)

Phone  
+1 218 879 8000

Cell Phone  
(218) 879-0835  
 Send text notifications to my cell phone.  
You may receive texts about TEST SITE - North Star activity, such as appointment reminders and other updates, depending on your institution's settings. Message and data rates may apply. Frequency varies. See Terms of Use and Privacy Policy.  
[Edit Notification Preferences](#)

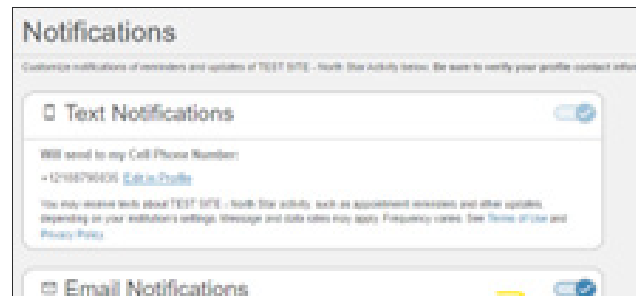
Video Phone

Time Zone  
(GMT-06:00) Central Time  
Time zone not listed?

Click Save Changes at the bottom right.

## 4. To edit your notifications preferences:

Click the Notifications tab at the top of the screen. You may toggle the on/off buttons for texting and alternate email notifications. For appointment notifications, you can opt to receive reminders before the start, the day of, or the day before the appointment.



Select Save Changes at the bottom right.