



## Work Study Job Description Peer Tutor

**Location:** Center for Academic Achievement

**Name and Classification of Position:** Peer Tutor

**Supervisor:** Sarah Libbon

**Rate of Pay and Expected Hours of Work:** \$13.00/hour, 10-29 hours per week\*

**Employment Dates:** July 1, 2022, through June 30, 2023

**Eligibility:** Current student at FDLTCC

### **Purpose and Role of Job within the College:**

- Assist and guide students to help them succeed in their classes. Peer tutors will learn how to make connections with students seeking assistance. This will help with student retention

### **Duties and Responsibilities:**

- Tutor students in the subjects that the peer tutor has achieved a B or higher
- Greet and assist students with general school questions
- Assist in the testing room

### **Qualifications and Required Skills:**

- Reliable
- Personable
- Good fit for position
- Tutoring ability and knowledge of subject assigned (B or better)

### **Learning Objectives:**

- Peer tutors will learn to communicate with the students seeking help on how to be successful in their subject matter
- Peer tutoring is a great way of giving back or helping others
- Peer tutoring is a great way to keep the information fresh (retention of material from tutored subjects)
- Becoming a peer tutor is a great resume builder

**After checking with the financial aid office for eligibility,** interested students should email Sarah Libbon at [slibbon@fdltcc.edu](mailto:slibbon@fdltcc.edu) with:

- Availability
- Your contact information
- Previous work experience

\* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and [Work Study Handbook](https://fdltcc.edu/PDF/WorkStudyHandbook.pdf) (<https://fdltcc.edu/PDF/WorkStudyHandbook.pdf>) for more information.

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