Satisfactory Academic Progress Appeal Form

(for use by SAP Committee)

For Office use only (December 9, 2022)

Date received: _____ Staff _____

Student is responsible for completing the top portion of the form. Submit to the Records Office when completed. *Please print*.

Date: _____ **Term of Appeal** _____

Name: _____ Student ID number: _____

Address: _____ City:_____ State:_____ Zip: _____

Cell: _____ Email: _____

Directions: By completing and signing this appeal you are requesting an exception to FDLTCC's Satisfactory Academic Progress policy. Additional supporting documentation such as Dr's notes or reports, court orders, etc., may be required upon request.

Please answer the following three questions in detail. Use the next page for your thorough response to each question.

1. What is your educational goal at FDLTCC?
2. What were the barriers and circumstances that contributed to why you were put on suspension?
3. What changes have you made to ensure that you will be successful from this point forward?

Student signature _____ Date _____

Advisor signature _____ Date _____

ACTION TAKEN by SAP COMMITTEE: _____**Approved** _____**Not Approved** _____**Approved with Conditions**

Conditions listed below constitute an "Academic Plan" to support you in being successful in classes, regaining eligibility for financial aid and to register for classes, and to graduate. They are not punitive.

Earn a _____ GPA Complete _____% of credits attempted You may take _____ credits ____ No online classes

___ Have a Graduation Evaluation completed by your Advisor
___ Meet with your advisor to select classes
___ Repeat previously failed classes, if needed
___ Meet regularly with TRIO Advisor/Student Support Specialist
___ Prior to semester, contact CAA and set up a schedule for student tutoring/study sessions, as required: _____
___ May only take the following class (s): _____
___ May NOT take the following class (s): _____

___ No financial aid eligibility this term
___ Eligible for financial aid grants for this term, but no loans
___ Financial aid disbursement delayed until an Academic Progress Report is submitted _____. Must be attending classes and earning a "C" or better in ALL classes for aid to be released.
___ It is not possible to earn a 2.00 GPA or 67% Completion Rate by your major's credit limit (max time frame) – you must complete a maximum time frame petition with the Financial Aid Office.
___ Conditions selected to help improve overall completion rate
___ Conditions selected to help improve cumulative GPA

Other: _____

Vice President Academic Affairs Date

Financial Aid Date

Vice President Student Services Date

Registrar Date

Note: You have the right to appeal the SAP Committee's decision. Please see FDLTCC's President located in administration.

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Please use this page to provide more detailed responses to each question:

1. What is your educational goal at FDLTCC?

2. What were the barriers and circumstances that contributed to why you were put on suspension?

3. What changes have you made to ensure that you will be successful from this point forward?