Work Study Job Description
Maintenance

Location: Building and Outdoors

Name and Classification of Position: Maintenance Worker

Supervisor: Tuitasi Fonoti

Rate of Pay and Expected Hours of Work: See website for current wage, 10-29 hours per week*

Employment Dates: July 1 through June 30 of each school year

Eligibility: Must be Federal or State Work Study Eligible. Must be enrolled in 6 credits or more. Federal and State Work Study positions run from the first day of school to the last day of the semester of which you are attending. You may also work during the summer if you take 6 credits during the summer and/or sign an agreement that you plan to attend the next fall.

Purpose and Role of Job within the College: Support the physical safety, cleanliness, appearance and functionality of the Fond du Lac Tribal & Community College Campus.

Duties and Responsibilities:

- Applicants would be expected to clean and maintain high-traffic areas of the building using basic tools, protective equipment and chemicals.
- Can be assigned to projects to include deep cleaning, pressure washing, light painting, and carpet cleaning.
- Other duties will include seasonal grounds keeping mowing, raking, picking trash, and shoveling snow.

Qualifications and Required Skills:

- Responsible, Positive, Self-starter
- Organized, timely and detail oriented
- Reasonably handy

Specific Qualifications for Higher Job Classification: Maturity and ability to supervise other workers

Learning Objectives:

- Reliability
- Critical Thinking
- Work Ethic

After checking with the financial aid office for eligibility, interested students should email Tuitasi Fonoti at tuitasi.fonoti@fdltcc.edu with:

- Availability
- Your contact information
- Previous work experience

* Schedules and evaluations will be discussed with your supervisor. See the financial aid office and Work Study Handbook (https://fdltcc.edu/PDF/WorkStudyHandbook.pdf) for more information.

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(July 30, 2019)