

**Minutes**  
**Academic Affairs and Standards Council**  
**March 9, 2023**  
**Large Conference Room, 12:00 PM**

**Present:** Carl Sack (chair), Kelly McCalla, Jana Anderson, Keith Cich, Bret Busakowski, Erica Gelo, Maglina Lubovich, Jay Sandal, Sara Montgomery, Roxanne DeLille, Scott Minor Smith

**Absent:** Andy Wold

**Guest:** Kim Spoor, Andrea Simek

**I. Call to Order**

The meeting was called to order at 12:05 p.m.

**II. Approval of Minutes**

*The minutes from February 9, 2023 were approved with no revisions. Seconded. Motion carried.*

**III. Informational updates**

**a. MNTC Goal 7 Update**

Interim President Anita Hanson forwarded an email to all from Chancellor Devinder Malhotra dated February 13, 2023. The letter referenced the revision to the MnTC Goal 7: Human Diversity to MnTC Goal Area 7: Human Diversity, Race, Power and Justice in the United States. There will be two options to choose from, option 1: Human Diversity and option 2: Race, Power and Justice. The revision will begin fall 2023 semester and courses under that goal area will need to be reviewed as well as other course outlines that qualify with the new language and brought to AASC.

**IV. Old Business**

**a. None**

**V. New Business**

**a. EDU course revisions (Kim)**

Kim is requesting to revise the catalog description to the following course outlines. The course revisions will begin fall 2023 semester.

- EDU/AMIN 1020 Foundations of Anishinaabe & American Educational Systems
- EDU/CDEV 1210 Child Growth and Development
- EDU 3100 Language Arts Methods I
- EDU 3101 Language Arts Methods II
- EDU 3120 Social Studies Methods
- EDU 3122 Math Methods for Elementary Education
- HLTH 2100 Community Health and Wellness for Educators

*Motion to approve the revision to the course description for the above courses.  
Seconded. Motion carried.*

**b. EDU 3XXX Performance Assessment for Teacher Candidates course proposal (Kim)**

Kim is requesting a new course proposal for EDU 3XXX Performance Assessment for Teacher Candidates. Bret will check on the differential tuition fee. This is the first reading and will be forwarded to faculty for review.

**c. NURS 2010 Bridge to Professional Nursing course revision (Andrea)**

Andrea is requesting to revise the NURS 2010 Bridge to Professional Nursing course outline. The requested revisions are as follows:

- lecture credits from 3 lecture to 1 lecture
- lab credits from 1 lab & 1 Clinical to no lab credits
- control number from 40 lecture, 20 lab, 8 clinical to no onsite
- add online control number to 40
- course description
- course co-requisite
- course materials
- course content
- learning goals & outcomes
- add cultural standards

The committee determined this should be offered as a new course proposal and not a course revision. The course outline will be forwarded to faculty for review.

**d. Nursing LPN to ADN Program revision (Andrea)**

Andrea is requesting to revise the Associate Degree Nursing LPN to ADN Track program planner. This will be reviewed when the NURS 2010 Bridge to Professional Nursing course outline change is approved.

**VI. Other Matters**

**VII. Next meeting: Thursday, March 23**

Meeting adjourned at 1:00 p.m.

Minutes by Kari Anderson